

## ETTINGTON PARISH COUNCIL

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UNRATIFIED Minutes of the **Ordinary Meeting** of the above-named Council on **Wednesday 10 March 2022** commencing at 7.30 pm

**In attendance:** Cllrs Hughes, J. Collins, D. Clarke, R. Whitfield, I. Houghton, G. Lambert, R. Smith

**Present:** Cllr O'Donnell (SDC), Clerk Jane Carter, 2 members of the public

220310/1	<b>Apologies for Absence (including Acceptance)</b> : Cllr Seccombe
220310/2	<b>Declaration of Disclosure Pecuniary Interest</b> None declared
220310/3	<b>The Minutes</b> of the last Parish Council Meeting that took place on 9 February 2022 were approved
220310/4	<b>Community Centre Update</b> : Cllr Hughes said that items of expenditure for the Jubilee under the agreed donation of £1800 would be submitted for payment and asked that these be paid as they came in and approved at the next council meeting. This was agreed. A new outside tap had been fitted for the proposed works to MUGA. It was agreed the parish council pay for this work
220310/5	<b>Stratford District Council update:</b> Cllr O'Donnell reported: <ul style="list-style-type: none"><li>• A task and finish group had been established by SDC to look at Self Build housing and a clear definition following the approval of the Old Warwick Road Housing scheme. This would move very quickly.</li><li>• They had met with Executive on the South Warwickshire District plan. They were pushing for a more detailed timetable which could be communicated to parishes. She said it will impact the district. The green agenda was very important and a key theme running throughout the plan consultation. The planning enforcement team would be expanded.</li><li>• She would seek an update on the proposed Boundary Commission changes raised by the Chairman. These were due to come into force in 2023</li><li>• Advice on energy grants was available on the SDC website</li></ul>
220310/6	<b>Open Forum</b> (Approximately 15 minutes is allocated to this item) No matters raised
220310/7	<b>Planning Matters</b>  <b>The following decisions were noted</b> 21/03979/FUL Fir Cottage 89 Banbury Road Ettington CV37 7SR Single storey rear and side extensions. New access and drive <b>REVISIONS</b>  The Council discussed the revisions and agreed to maintain their previous objections due to the lack of parking.

21/03384/FUL

Land Off Old Warwick Road Ettington CV37 7SH

Construction of a two-storey family dwelling with adjoining garage to Plot 2 Saracens Close. Works to include all landscaping to the front and rear of the plot. **APPROVED**

21/03851/FUL

Forge Cottage Hockley Lane Ettington CV37 7SS . Proposed vehicular access and boundary wall **REFUSED**

21/03304/FUL

Spring Cottage Idlicote Road Fulready Ettington CV37 7PE

Insertion of roof light and gable dormer window within south elevation and erection of screen to staircase to facilitate use of first floor as living space above existing garage. (resubmission of application for expired permission 18/01780/FUL) **APPROVED**

21/03317/LDP

Ixworth House Fulready Ettington Stratford-upon-Avon CV37 7PE.

Single storey rear extension (1 metre) to existing bay window **APPROVED**

**The following matters were considered:**

22/00575/COUQ Manor Barn Fulready Ettington Stratford-upon-Avon CV37 7PE

Prior approval notification for the conversion of an agricultural building to 2no. dwellings (C3) and associated operational development under Class Q parts (a) and (b) of the General Permitted Development Order (GPDO) **No comments**

22/00565/FUL 14 Churchill Close Ettington Stratford-upon-Avon CV37 7SP

Proposed single storey extension to form additional living accommodation. **No comments**

22/00461/FUL Manor Cottage 16 Banbury Road Ettington Stratford-upon-Avon CV37 7TB

Replacement of single asbestos garage with double garage, garden shed and store. **No comments**

22/00255/FUL The Chequers Banbury Road Ettington Stratford-upon-Avon CV37 7SR Construction of two pergolas within public house rear garden.

The council considered the application and broadly supported the changes. It was agreed to ask that conditions be considered. There were too many lights and the number be reduced in accordance with the council's dark skies policy. The lights were situated above the nearby fences, casting light into the nearby gardens and downward shading should be installed to prevent this. The lights should be turned off promptly at closing time to avoid nuisance to nearby residents

	<p><b>Other Matters:-</b></p> <p><b>Report on meeting with Cala Homes-</b> Cllr Smith outlined the conversation between Cllrs Smith and Collins and representatives from Cala Homes regarding the potential application for 40 homes on the Banbury Road site. The housing would be built on the North side of the road with the South side being used for community space. Cllr Smith said it had been made clear to Cala that the council were not in favour of any development on the boundary of the village which sought to further encroach into the green belt. He reiterated during their meeting that the application was not in line with the Ettington Local Plan. It was agreed that the SDC planning department be informed of the meeting and that the Parish Council would not be in support of any application. Cllr Houghton asked if a list of key questions could be collated for any further meetings with developers. These could also be circulated to other parish councils. Clerk to contact SDC to seek advice.</p>
220310/8	<p><b>Finance Report</b> – There had been several issues with the setting up of the payroll and the pension accounts for the new clerk. The gross payments were approved subject to the HMRC submission.</p> <p>The changes to the bank mandate had still not been implemented and this would be chased.</p> <p>The National pay award for Clerks backdated to April 2021 was approved</p>
220310/9	<p><b>Clerk's Report</b> – The clerks report was noted. Delivery of the planters was expected that week. Cllr Hughes had sourced a replacement bench top and would arrange order and delivery</p>
220310/10	<p><b>Correspondence Report</b> – The report was noted.</p> <ul style="list-style-type: none"> <li>• The council approved renewal of membership to WALC and the SLCC.</li> <li>• A request for a £600 donation to the production of the Ettington and Fulready Newsletter was approved.</li> <li>• The clerk circulated the new LGA Code of Conduct which councillors were asked to read ready for adoption at the April meeting.</li> <li>• It was agreed that Warwickshire County lighting be asked to inspect the streetlights and reports on any repairs.</li> <li>• The Ettington Community Hub AGM would be taking place in April and its future was under discussion. Cllr Hughes paid tribute to the work which had taken place and that the hub had led the way in responding to the Covid pandemic. It was agreed the hub should be formally recognised for their work.</li> <li>• The Clerk had been in correspondence with Alsters Solicitors and Beau Homes. A member of the public was invited to address the meeting. He said he was very concerned at the state of the land at Ryepiece and that there had been a severe loss of biodiversity and damage to wildlife and trees. He said that the S106 agreement had been breached and asked if the council would report the matters to the enforcement officer. The Chairman asked if the resident would compile bullet point list of the main concerns could be circulated to councillors. The District Councillor should be copied in. This could be considered and enforcement action discussed at the next meeting</li> </ul>
220310/11	<p><b>Insurance Renewal:</b> the insurance renewal in the sum of £1146.80 had been received from Gallagher. It was agreed the insurance renewal be approved. The clerk would review the current asset register and ensure it was up to date</p>

220310/12	<p><b>Repairs to Old School clock:</b> a quote for repairs to the Old School Clock had been received for the sum of £2832 inc VAT. Cllr Lambert asked why the council was responsible and not the property owners. The Chairman explained the council had been bequeathed the clock many years ago and was responsible for its maintenance. He said very little had been spent for many years. It was noted that most of the damage had been caused by birds accessing the tower. A vote was taken and it was agreed the quote be approved with Cllr Lambert voting against. It was agreed that the bird damage should also be investigated and repaired so it was not ongoing. Clerk to contact the property owners and the company to arrange the work.</p>
220310/13	<p><b>'Allotment of Fuel' Charity Trustees:</b> the council had been approached by a resident and asked to consider becoming trustees of a charity set up in 1868 to support villagers with an 'allotment of fuel'. Due to the death of the trustees the charity had fallen into disuse. The Charity Commission had deregistered the charity and the funds outstanding would be lost if new trustees were not appointed. It is believed there is around £8,000 in the account. A copy of the original Trust deeds had been circulated. The Charity Commission had advised at the council could appoint two trustees and then hold a special meeting to appoint two residents as Trustees. The appointment of Cllr Lambert and Whitfield as Trustees was approved. The clerk would contact the resident and the Charity commission and begin the process of re-establishing the charity and accessing the funds. It was agreed to ask the resident if she would be willing to act as one of the resident trustees.</p>
220310/14	<p><b>MUGA –</b> Cllr Hughes presented a report updating councillors on the choice of materials and cost for the resurfacing of the MUGA. It was agreed that the preferred choice of materials was the polymeric standard grip Type 4. Cllr Hughes was authorised to select the contractor based on final quotes. It was also agreed that the surrounding boards be cleaned and treated prior to the work being done. The Groundsman would be approached to do the work. The tap installation had been completed and council agreed to pay for the work. It was suggested that once the work was done free access to the tennis courts be given to the local community. The Chairman suggested this be added to a future agenda once the work was complete.</p>
220310/15	<p><b>CCTV Update</b> Cllr Whitfield had spoken to the Landlord of the Chequers pub who already had a CCTV system installed which could be used. Cllr Lambert said that an ANPR system would be the best choice as it could be quickly reviewed by police in the event of any reported crimes. Cllr Whitfield agreed to explore the installation of ANPR at either end of the village and report back to the next meeting. The question of data protection would also be considered.</p>
220310/16	<p><b>Parish Meeting Arrangements–</b> The date of the 2022 Parish meeting had been booked with the Community Centre on Saturday May 21<sup>st</sup>. The community centre AGM would be held on the same day. The Clerk and Cllrs Collins and Whitfield to meet to discuss arrangements</p>
220310/17	<p><b>Youth Group-</b> A meeting with the consultant was to be held on Thursday March 10<sup>th</sup>.</p>
220310/18	<p><b>File sorting:</b> The Chairman said that this had taken place and there was no need to purchase any more filing cabinets. Files were still stored with the outgoing clerk and arrangements would be made to move these across to the Community Centre</p>

**The meeting closed at 9.50 p.m. Dates of Future meetings: -**

13 April 2022

11 May 2022 (AGM)

21 May (Parish Meeting)

Approved By: \_\_\_\_\_

Date \_\_\_\_\_